

8 Steps to your new recruit

We are happy to tailor our service to our client's individual needs; however our service typically includes the following:

- 1 In-depth discussion of your requirements including taking a job description, person specification and salary and benefits package
- 2 Candidate searches meeting your needs (many of whom will already be registered with Agenda)
- 3 Advertising the role free of charge in suitable media
- 4 Recommending the best candidates to you
- 5 Arranging interviews with shortlisted candidates
- 6 Providing post-interview feedback to you and the candidates
- 7 Negotiating the final offer and acceptance
- 8 Providing full security screening and references for the successful candidate